

Mayor O'Brien opened the Agenda Meeting at 9:31 PM followed by a salute to the flag.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Farbaniec announced that this Agenda Meeting being held on Monday, October 12, 2016 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Councilpersons Buchanan, Grillo, Kilpatrick, Lembo,
Novak, Rittenhouse

Absent: None

Others Present: Kennedy O'Brien, Mayor
Wayne A. Kronowski, CFO
Theresa A. Farbaniec, Municipal Clerk
Jay Cornell, P.E., Borough Engineer
Michael DuPont, Borough Attorney

Others Absent: Daniel E. Frankel, Business Administrator

- **OLD BUSINESS:**

1) -The following Ordinance(s) were introduced at the Council meeting and will be listed for Public Hearing and Adoption on October 12, 2016.

ORDINANCE #348-16

**AN ORDINANCE AMENDING AND SUPPLEMENTING
CHAPTER XII OF THE REVISED GENERAL ORDINANCES
OF THE BOROUGH OF SAYREVILLE TO AMEND CHAPTER XII,
SECTION 1.3A UNIFORM CONSTRUCTION CODE – CONSTRUCTION FEES**

(Planning & Zoning Committee – Public Hearing, Oct. 24, 2016)

ORDINANCE #342-16

**ORDINANCE OF THE BOROUGH OF SAYREVILLE AUTHORIZING
THE PURCHASE OF TWO-THIRDS OF THE DUHERNAL WATER PROJECT FROM HERUCLES
INCORPORATED AND I.E. DUPONT DE NEMOURS AND COMPANY**

(Water & Sewer Committee – Public Hearing, Oct. 24, 2016)

NEW BUSINESS:

- **COMMUNICATIONS & COMMITTEE REPORTS**

DISPOSITION

- ADMINISTRATIVE & FINANCE – Councilwoman Novak

1) **Minutes & Departmental Reports: (none)**

2) Received the following correspondence from the **Open Space Committee:**

a) Recommending the Mayor and Council adopt the 2016 Open Space and & Recreation Plan.

- No objection-Resolution

b) Recommending the Mayor and Council deny the sale of Block 446, Lot 2, Ernston Road and that it remain as Open Space.

- Accept recommendation and property to remain as Open Space.

- c) Recommending the Mayor and Council acquire the parcels of land that make up the Melrose Nature Area and that it be added to the Borough's Open Space Conservation/Passive Recreation Plan in Sayreville.

- National Lead to meet with Open space to discuss the options at their next meeting. * Letter also received from George Podolak

- 3) Notice of Public Hearing received from Public Service for Approval of Gas Base Rate Adjustments on Oct. 18, 19 & 20 at various locations.

- Receive & File

- 4) Notice of Public Hearing before the BPU received from JCP&L for seeking increase in Societal Benefits charge on October 24, 2016 at various locations

- Receive & File

- 5) Committee Reports: 1) Progress.

- PLANNING & ZONING - Councilman Grillo

- 1) **Minutes & Departmental Reports:**

Councilman Grillo moved the following minutes or reports be received and filed:

- a) Board of Adjustment minutes of August 24, 2016
b) Planning Board minutes of September 7, 2016

- Motion was seconded by Councilwoman Novak.

- 2) **Notice to Adjacent Property Owners received from:**

- a) The Township of Old Bridge on amendments to their Land Development Ordinances which was introduced on Oct. 4, 2016 and Public Hearing is scheduled for Oct. 14, 2016.
b) The Township of East Brunswick on amendments to their Zoning Ordinance which was introduced on Sept. 26th and Public Hearing held on Oct. 10, 2016.
c) SABA Properties on an application before the Sayreville Planning Board on Oct. 19th at 7:30pm, for relief from the zoning codes to permit a minor subdivision to create two conforming residential building lots for premises located at 1022 Bordentown Avenue, Block 444, Lot 5.
d) Robert Downey on an application before the Zoning Board on October 26th for a Use Variance to allow a child care facility in a R-7 Zone located at 392 Washington Road, Block 92, Lot 153 & 154.

- (a-d) Receive & File

- **3) Received the following Planning Board Resolution which was memorialized on October 5, 2016.

- Transcontinental Gas Pipe Line Co., LLC, Cliff Road (Morgan), Block 553, Lot 1, Morgan Metering Station Capital Review.

- Receive & File

- 4) Committee Reports: 1) Thanked the council and residents who attended the Town Hall meeting to discuss the neighborhood problems.
2) Morgan Lions Club-Welcome to Sayreville sign will be replaced.
3) Morgan Street Sweeping.

- PUBLIC SAFETY - Councilman Lembo

- 1) **Minutes & Departmental Reports:**

Councilman Lembo moved the following minutes or reports be received and filed:

- a. Board of Health Minutes of September 1, 2016

- Motion was seconded by Councilman Grillo.

2) **Firefighter application** received from Travis Toth as an Associate member of the Morgan Hose & Chemical Co. No. 1. which was accepted at their July meeting.
- Approved as a member.

3) Committee Reports- Councilman Lembo thanked the American Legion for hosting the Vietnam Veterans Memorial Service this past Sunday, to the High School Marching Band for hosting the Battle of the Bands and to Jerry Ust and Recreation Advisory Board for hosting the successful 5K Run.

- PUBLIC WORKS – Councilwoman Kilpatrick

1) **Minutes & Departmental Reports:**

Councilwoman Kilpatrick moved the following minutes/reports be received and filed:

a. Rent Leveling Board minutes of Oct. 11, 2016

- Motion was seconded by Councilwoman Novak.

2) Committee Reports: 1) Progress.

- WATER & SEWER/ENVIRONMENTAL – Councilman Rittenhouse

1) **Minutes & Departmental Reports: (None)**

2) Committee Reports – Councilman Rittenhouse thanked the American Legion for hosting the Vietnam Veterans memorial service and to the Band Parents for helping host the Battle of the Bands

- RECREATION – Council President Buchanan

1) **Minutes & Departmental Reports:**

Council President Buchanan moved the following minutes or reports be received and filed:

a) Recreation Advisory Board minutes of September 1, 2016

- Motion was seconded by Councilwoman Novak.

2) **Special Event Permit Application** received from Head over Heels, 287 Cheesequake Rd. to conduct a Trunk or Treat event on Oct. 30th 2-4pm.
- Approved – Permit only.

3) Committee Reports – Council President Buchanan

1) Reported on recreation sponsored events.

2) Asked the borough engineer on how to fix the ponding on Norton Street and how quickly that could be done. The Engineer responded that it would need road reconstruction in order to get the road graded properly and the need for storm sewers.

Councilwoman Novak said that she would be meeting with the rest of the Road Committee and DPW next week to go over the streets that should be on top.

3) Questioned the number of runs the Sr. commuter bus makes to our residents homes (2X/wk) as opposed to the number of times it services Lakeview, Kulas Lane and Gillette Manor (4X/day) and there appears to be an increase in need. He said that he would ask Mr. Frankel to look into the matter.

● **MAYOR – Kennedy O'Brien**

1) Thanked the American Legion Honor Guard for their service for the Vietnam Memorial this past weekend.

2) Commented on the High School Marching Band.

3) Letter of resignation received from Kenneth P. Kelly, Sr. as Chairman of the 9-11 Memorial Committee, effective Oct. 15, 2016.

- **BUSINESS ADMINISTRATOR – (Reported by CFO Mr. Kronowski)**

- **Admin. & Finance**

- 1) Personnel

- a) Authorization to adopt amendments to the employee Handbook as required by JIF.

- b) Request received from Eileen Towlen for an unpaid medical leave of absence from her position as Principal Payroll Clerk through Dec. 31, 2016.

- a & b Resolutions.

- **Planning & Zoning**

- **Public Safety**

- **Public Works**

- 1) Authorization to advertise for the receipt of bids for HVAC & Boiler Maintenance, Repair and Replacement.

- Resolution.

- 2) Authorization to award a contract to Tom's Ford of Keyport, NJ for Ford OEM Parts and Services on an as needed basis through the NJPA Cooperative purchasing program.

- Resolution

- **Recreation**

- **Water & Sewer**

- **C.F.O. - Wayne Kronowski**

- 1) 2016 Best Practices Inventory discussion.

- Reviewed by Council.

- 2) Annual Assessment of Borough created Authorities

- Housing Authority and

- Sayreville Economic Redevelopment Agency.

- a. Do they continue to serve the public interest?

- b. Are they more efficient than alternatives in providing services and financing public facilities?

- **BOROUGH ENGINEER - Jay Cornell**

- 1) 2015 Roadway Paving and Reconstruction Project – Phase III.
Receipt of Bids (Report Attached).

- 2) Towne Lake Major Subdivision – Sayreville Boulevard South Bond Release Request (Report Attached).

- Resolution.

- 3) Camelot at Towne Lake – Bond Release Request (Report Attached).
Repairs to the Kennedy Park Skate Park.

- Resolution

- BOROUGH ATTORNEY - Michael DuPont**

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- **EXECUTIVE SESSION – None**

- **PUBLIC PORTION**

At this time Mayor O'Brien opened the meeting to the public for any and all questions and comments.

There being no questions or comments, Council President Buchanan moved the Public portion be closed. Seconded by Councilwoman Novak.

Roll Call: Voice Vote, all Ayes.

- **ADJOURNMENT**

Mayor called for a motion to adjourn.

Council President Buchanan made a motion to adjourn. Motion seconded by Councilwoman Novak.

Roll Call: Voice Vote, all Ayes.

Time: 9:52 P.M.

SIGNED:

Theresa A. Farbaniec, RMC
Municipal Clerk

Date Approved